

SECRET

OSA-0681-62

6 August 1962

MEMORANDUM FOR THE RECORD

25X1A

SUBJECT: Trip Report to [REDACTED]

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1. On 1 August 1962 Messrs [REDACTED] visited the [REDACTED] office in [REDACTED]. The purpose of the visit was to inspect construction in progress on the addition to existing building and to review the Construction Contract.

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a. Contract: A contract to erect the additional building was signed between [REDACTED], the owner and the [REDACTED] Construction Company on 6 June 1962 in the amount of [REDACTED]. Change Order No. 1 was prepared and signed on 20 June 1962 deleting some work from the contract thereby reducing the total cost of the contract by [REDACTED]. The adjusted contract price is therefore [REDACTED].

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b. Construction: [REDACTED] Construction Co. was given verbal orders to proceed with construction on 6 June 1962. Work was started 9 June 1962. The following work is in progress:

- | | |
|---|--------------|
| (1) Relocating utility lines | 98% complete |
| (2) Excavation for foundation | 80% " |
| (3) Excavation for basement floors | 60% " |
| (4) Concrete foundations | 80% " |
| (5) Reinforcement steel in place for basement walls | 60% " |
| (6) Concrete forms for basement walls in place | 40% " |

2. The contractor's schedule is for placing concrete in the basement walls 3 August 1962. The contractor was delayed several weeks by a strike of steel works. Since settlement of strike, he has increased his steel working crews and is about on schedule.

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3. During excavation, four boulders exceeding $\frac{1}{2}$ cubic yard each were uncovered. Since the specifications state any boulder over $\frac{1}{2}$ cubic yard in size shall be paid for separately at the price stated in the bid proposal, it will be necessary to prepare Change Order No. 2 which will be a slight increase of a few hundred dollars to the contract price.

4. The contractor appears to be running a very orderly and clean job. The work in progress is well supervised and planned.

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Installations Engineer
Materiel Division
OSA-DD/R

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ND/OSA:  :mrs

Dist: 1 - C/MD/OSA
1 - AD/OSA
1 - DD/OSA
1 - Admin/OSA
✓ 1 - RIB/OSA

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